

UN-Secretariat matters: UN-Secretariat matters - 54

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UN/Secretariat matters 1958

International School

30 June

Establishment of Main School in Manhattan

UNITED NATIONS INTERNATIONAL SCHOOL

30 June 1958

Establishment of Main School in Manhattan

1. The Trustees of the United Nations International School take pleasure in announcing that arrangements for the transfer to temporary premises in Manhattan of the secondary department of the School, and the establishment of a new branch at primary level in Manhattan, are now in the course of completion. The Executive Office of the Secretary-General is sufficiently optimistic of the successful conclusion of the present negotiations to recommend that the Trustees proceed with their arrangements accordingly.
2. The Trustees feel therefore that they are in a position to proceed with a provisional enrolment scheme pending final and official details which may be expected during the course of the next few weeks.
3. The School intends to offer as soon as possible a full range of education from nursery age up to the age of university and college entrance. The section of the secondary department hitherto operating in Parkway Village (i.e. US equivalent grades 6 to 10 inclusive) will be transferred to Manhattan with effect from 10 September 1958. There will be vacancies for pupils wishing to join the School at these levels.
4. At the same time a primary department additional to that maintained in Parkway Village will be inaugurated, commencing with kindergarten and first grade. The Trustees wish to indicate that it is their desire to establish the remaining grades of the primary department (i.e. US equivalent grades 2 to 5) as soon as the demand within the UN makes this extension of the primary department educationally and economically feasible.
5. You are cordially invited to indicate your desire to enroll your child in this new establishment through the use of the attached form on the back of which is provided some basic information on School fees.
6. Further information may be obtained from Room 655, extension 2247, where the School has been provided with temporary office space through the courtesy of the United Nations between the hours of 10 and 4.

UNITED NATIONS INTERNATIONAL SCHOOL

REQUEST FOR FURTHER INFORMATION

(N.B. This form should be used only by staff members who do NOT at present have children in the school. A separate form will be sent to parents who already have children in the Parkway Village School).

TO BE RETURNED TO ROOM 655 (EXT. 2247)

I am interested in receiving further information on the possibility of enrolling my child(ren) in the Manhattan branch of the U.N.I.S.

My name _____

Department _____ Room _____ Ext. _____

Information about my child(ren):

1	2	3
_____	_____	_____

Name of child: _____

Date of birth: _____

Now attending: _____

Grade 1957/58: _____

I prefer entrance:	<input type="checkbox"/> 10 Sept. 1958 (1st term)	<input type="checkbox"/> 10 Sept. 1958	<input type="checkbox"/> 10 Sept. 1958
	<input type="checkbox"/> as soon after as possible	<input type="checkbox"/> as soon after as possible	<input type="checkbox"/> as soon after as possible
	<input type="checkbox"/> February 1959 (2nd term)	<input type="checkbox"/> February 1959 (2nd term)	<input type="checkbox"/> February 1959 (2nd term)
	<input type="checkbox"/> September 1959	<input type="checkbox"/> September 1959	<input type="checkbox"/> September 1959
	<input type="checkbox"/> _____	<input type="checkbox"/> _____	<input type="checkbox"/> _____

If there proves to be sufficient demand for an after-school supervised programme at additional cost, I would be interested:

Yes No

I would like to be contacted as soon as possible for an appointment with representatives of the School. I will be away on leave from _____ to _____.

UNITED NATIONS INTERNATIONAL SCHOOL
BASIC INFORMATION ON FEES
REQUEST FOR FURTHER INFORMATION

1. School year 10 September 1958 - 19 June 1959.
2. Annual fee \$800.00 per child.
3. The School's Bursary Fund provides for a rebate of 20 per cent for a second child, 25 per cent for a third child and 30 per cent for a fourth child of the same family.
4. United Nations Secretariat staff members who are "internationally recruited" normally qualify under the United Nations staff regulations for the education grant of \$400 per child per year. This education grant is payable by the United Nations and is not a part of the school's fee structure. School fees are payable in advance in either four quarterly or ten monthly installments.
5. At the time of enrollment an advance payment is required of one month's tuition fee, which advance payment is considered to cover the last monthly instalment, unless carried over into the next year if the pupil continues to be enrolled in U.N.I.S. for 1959/60.
6. The fees are all-inclusive and cover textbooks, hot lunch, physical education facilities, etc. The only item not included in the fee is transportation to and from the school.
7. At least one of the parents is required to join the Association for the U.N.I.S. at an annual membership fee of \$10.00. This Association governs the school through an elected Board of Trustees.

<input type="checkbox"/> February 1959 (2nd term)	<input type="checkbox"/> February 1959 (2nd term)	<input type="checkbox"/> February 1959 (2nd term)
<input type="checkbox"/> September 1958	<input type="checkbox"/> September 1958	<input type="checkbox"/> September 1958

If there is to be any change in the school's administrative programme
of a substantial nature, it would be desirable to have the Board of Trustees
I would like to be contacted as soon as possible for an appointment with
representatives of the Board. I will be away on leave from